

Surrey Heath Borough Council

Council

13 December 2023

Revised Committee Memberships 2023/24 and Appointment of a Vice-Chair of Licensing Committee

Head of Service Gavin Ramtohal – Head of Legal & Democratic Services

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Wards Affected: n/a

Summary and purpose

To report the updated memberships of the Standing Committees and Other Bodies of the Council and consider appointment of a Vice-Chair of the Licensing Committee.

Recommendation

The Committee is advised to RESOLVE that

- (i) the revised membership of the Standing Committees and Other Bodies of the Council be noted; and
- (ii) a Vice-Chair of the Licensing Committee be agreed.

1. Background and Supporting Information

1.1 At its meeting on 25 October 2023 the Council agreed to amend the size of the Standing Committees and other bodies of the Council. The revised nominations from group leaders that were outstanding at that meeting have been agreed by the Chief Executive by delegated authority. A full list of the revised memberships is now reported to the Council for information.

1.2 A vacancy for the Vice-Chair of the Licensing Committee has also arisen and nominations for this position are now sought.

2. Proposal and Alternative Options

2.1 It is proposed that the Council notes the revised committee memberships for the remainder of the 2023/24 year.

2.2 It is also proposed that the Council considers nominations for the vacancy for the Vice-Chair of the Licensing Committee and agrees an appointment to this position.

3. Contribution to the Council's Five Year Strategy

3.1 No matters arising.

4. Resource Implications

4.1 There are no resource implications associated with this report.

5. Section 151 Officer Comments:

5.1 No matters arising.

6. Legal and Governance Issues

6.1 The Scheme of Delegation of Functions to Officers provides for the Chief Executive to make changes to the membership of any of the Council's committees or working groups as necessary during the year in accordance with the wishes of the respective group leader. Any changes must be reported to the next meeting of the Council.

6.2 Appointments for Chairs or Vice Chairs of committees can be agreed either by the Council or the respective committee.

7. Monitoring Officer Comments:

7.1 No further matters arising.

Annexes

Annex A- revised memberships of the Standing Committees and Other Bodies of Council.